

PRETIUM PRIVATE SCHOOL



Schools Rules

In order to register with the school, the full registration fee needs to be paid. Re-registrations occur yearly. School fees must be paid in advance on or before the 2nd of every month from January to December. If arrangements are made with the school, they must be strictly adhered to. It is the responsibility of the parent/guardian/sponsor to keep all receipts.

SCHOOL AND REGISTRATION FEES ARE NOT REFUNDABLE.
STUDENTS WHOSE SCHOOL FEES ARE IN ARREARS, MAY BE SUSPENDED.
REMEMBER: SCHOOL FEES ARE PAYABLE STRICTLY IN ADVANCE.

Interest can be raised at the prime overdraft rate according to Nedbank Bank of SA on all late and outstanding payments.

Schools Uniform

Students must be clothed in full school uniform every day. If not, he/she can be sent home to change. No skinny pants will be allowed or to short skirts.

GRADE R-7 (Boys) - Summer	GRADE R-7 (Girls) - Summer
Green Golf T-shirt with logo (@ school) Grey short/long pants Green jersey with stripes Grey socks with stripes Green Dri-max Black school shoes School hat	Green Golf T-shirt with logo (@ school) Green skirt pants Green jersey with stripes Green short socks with stripes Green Dri-max Black school shoes School hat
GRADE R-7 (Boys) - Winter	GRADE R-7 (Girls) - Winter
Green Golf T-shirt with logo (@ school) Green tracksuit pants Green tracksuit jacket Green jersey with stripes Grey socks with stripes Black school shoes	Green Golf T-shirt with logo (@ school) Green tracksuit pants Green tracksuit jacket Green jersey with stripes Green short socks with stripes Black school shoes
GRADE 8-12 (Boys) - Summer	GRADE 8-12 (Girls) - Summer
Grey short/long pants White shirt Yellow pullover with stripes Grey socks with stripes Black school shoes Green blazer with logo (No dri-max) School hat	Yellow/Green skirt pants White shirt Yellow pullover with stripes Green Bobby socks with stripes Black school shoes Green blazer with logo (No dri-max) School hat
GRADE 8-12 (Boys) - Winter	GRADE 8-12 (Girls) - Winter
Grey long pants White shirt	Green hipster pants White shirt

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Yellow pullover with stripes Grey socks with stripes Black school shoes Green blazer with logo (No dri-max)	Yellow pullover with stripes Green Bobby socks with stripes Black school shoes Green blazer with logo (No dri-max)
PREFECTS – Primary Boys	PREFECTS – High school Boys
Black short/long pants White shirt Green pullover with stripes Black socks Black school shoes Green blazer with logo and cord (No dri-max) School hat	Black short/long pants White shirt Yellow pullover with stripes Black socks Black school shoes Green blazer with logo and cord (No dri-max) School hat
PREFECTS – Primary Girls	PREFECTS – High school Girls
Black pencil skirt White shirt Green pullover with stripes White short socks Black school shoes Green blazer with logo and cord (No dri-max) School hat	Black pencil skirt White shirt Yellow pullover with stripes Black pantyhose Black shoes with low heel Green blazer with logo and cord (No dri-max) School hat

General Conduct

1. The conduct of the students in the passages, hallways, classrooms, playground, parking area or any area within the school boundaries or facility under school attendance, must be orderly at all times. No screaming will be allowed.
2. No loitering outside school buildings will be allowed.
3. No littering
4. Boys and girls wear no jewellery, except small sleepers or small studs for girls. Other jewellery will be confiscated and only returned at the end of each term.
5. No nail varnish may be worn. Nails must be short.
6. Only acceptable hairstyles will be allowed. Girls with hair extensions should tie their hair. No unnatural hair colouring, dreadlocks, hair hanging in face or spikes allowed.
7. Boys, who have a beard/moustache, must shave regularly. The moment beard are visible the boy must shave.
8. No bunking of school/classes will be allowed.
9. No alcohol, drugs, gambling or selling of goods will be allowed on the school premises.
10. Impress on your children that the facilities that are being placed at their disposal must be treated with respect.
11. Toilets must be left in a clean condition. They may not kick or damage doors, walls, desks, chairs or any other property on the school ground. If these are damaged they will have to be replaced or repaired at the cost of the guilty student's parents.
12. Teachers and staff are to be treated with respect at all times.
13. Students will not be allowed to borrow from staff or students, as this leads to problems.

Attendance

1. Students must be on time for classes, no excuses will be accepted. Students, who are late for classes, will be reported to the office. Parents will be notified of continued absence. Please arrange with the transport people so that your child arrives at school before the first bell (07:20). It is very disturbing for the class and teacher when students arrive late. A lot of time is wasted because of this.
2. The gates of the school are locked promptly at 07:20 and are kept locked throughout the remainder of the day. This is to ensure the safety of the pupils and staff alike. Visitors to the school must please report to the office at the High school. For any late coming the school must be called in advance to allow student on grounds. Late comers will not be allowed on to grounds because it is a security risk for rest of students. **Parents must make sure students are on time.**

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3. Doctor and dentist's appointments etc. must be AFTER school hours. Students will NOT be given permission to leave the school hours except in case of emergencies or for humanitarian reasons. Please arrange with the principal beforehand.
4. If a student is absent from school a doctor's certificate and/or letter from his/her parents/guardians/sponsors must be presented to his/her class teacher on his/her return to school.
5. Permission to leave the school premises may only be obtained from the principal. A signed permission note will be given to the student. All students must be signed out at the office.
6. Students will not be called to the telephone. Only VERY URGENT messages may be left with the secretary to pass on to students.
7. Students will not be called out of classes for visitors etc.
8. Parents are responsible for the arrangement of transport, and on time collection of children after school. The school should be notified regarding any special transport arrangements.

Study periods and extra classes

1. These periods are to be used for study or homework, not for recreational purposes.
2. Extra classes are compulsory and students will not be excused.

Academic Performance

1. Self-study is essential. Students must discipline themselves and draw up their own, study timetable for exams and tests. The school advises students to study on a daily basis.
2. Homework must be done regularly as it is to the student's benefit.
3. Parents, sponsors and guardians are encouraged to take an interest in the student's studies.
4. It is not the sole responsibility of the school to get a student to pass, but rather a continued effort of parents, school and students.
5. Students must remember that they are here in order to secure their future, and to achieve this they must work continuously throughout the year.
6. The school will do all in its power to provide your child with a good education. Reports will be sent to you on a regular basis and parent's days will be held at least once a term. Parents must please attend these meetings.
7. Please see to it that you receive the letters we send home. This will be put up on google classroom.

Stationary

When your child comes to school, please ensure that he/she has the necessary stationary, tablet and textbooks (where applicable) as shown on the list handed to you. Classes are delayed if students do not have the necessary equipment.

1. Stationary lists for the following year will be sent out at the end of September of each year.

Strict Disciplinary Rules

1. Students using alcohol or drugs on school premises or at school functions will be expelled from school immediately.
2. STUDENTS INVOLVED IN CRIMINAL CASES will be suspended from school until proven not guilty in court. During suspension the school will not be responsible for these students.
3. A student causing any serious trouble (fighting, hitting or kicking) will be expelled.
4. Students who are guilty of stealing things at school from teachers, fellow students or school property will be dealt with immediately and can be suspended, or if found guilty by the Disciplinary Committee, be expelled from school.
5. If Pornographic material is found on a student (cell phone/tablet/pictures) the student will be expelled with immediate effect.

School rules for all students

1. All classes must be attended.
2. All extra classes are compulsory
3. A doctor's letter is necessary for any absence from school.
4. School fees must be kept up-to-date.
5. Books must be brought to school every day.
6. Homework must be completed on a daily basis.
7. All tests and exams must be written. If a student is absent for a test, it is his/her responsibility to produce a doctor's certificate and to arrange another date for the test with the particular teacher.
8. Students may be asked to leave the school should they continually disobey school rules or act disrespectfully towards teachers. A high rate of absenteeism can also lead to a student being asked to leave.

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9. School fees must be updated until the final exams. Grade 12 school fees must be fully settled before the start of the final exam in mid October.

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LEARNERS WHOSE SCHOOL FEES ARE IN ARREARS, MAY BE SUSPENDED
REMEMBER: SCHOOL FEES ARE PAYABLE STRICTLY IN ADVANCE BY THE 2nd OF EACH MONTH**

**NAME OF ACCOUNT: PRETIUM PRIVATE SCHOOLS (PTY) LTD
BANK ACCOUNT: Nedbank
ACCOUNT TYPE: Current Account
ACCOUNT: 1083764152
BRANCH CODE: 155345**

If a phone call is made due to outstanding fees, by either the child or school office, an admission fee will be charged.

RETURN SLIP

I _____ parent/guardian/sponsor
of _____ in grade _____ acknowledge receipt and accept
and will abide by the school rules.